

State of Minnesota
Winona County

District Court
Third District

Court File Number: **85-PR-19-1081**

Case Type: Guardianship/Conservatorship

Notice to File or Appear

FILE COPY

In re the Guardianship and/or Conservatorship of David Austin Russell

Our records reflect that the following document(s) are coming due for filing with the Winona County District Court in the above matter.

Periodic Accounting – OVERDUE

Personal Well-Being Report for period 07/15/2022-07/15/2023 is OVERDUE – must be filed with the court. Personal Well-Being Reports must be signed by all co-guardians unless their answers are different. If they are different, a separate Personal Well-Being Report will need to be filed by each guardian.

Annual Notice of Rights & Bill of Rights – OVERDUE – must be served on ward/protected person, but does not need to be filed with the court.

Affidavit of Mailing – OVERDUE - must be filed with the court - indicating that the personal well-being report, annual notice of rights & Bill of Rights were served on the ward/protected person.

“If you have any questions, please call the Civil/Probate Case Processing Team at 507-722-7600”

To ensure that reports are filed timely, this matter is scheduled for a hearing on:

| | |
|-----------|---|
| Date: | November 07, 2023 |
| Time: | 10:30 AM |
| Location: | Winona County District Court DW-Zoom Session 171 West Third Street Winona MN 55987 |

The hearing will be held via Zoom and appearance shall be by video and audio unless otherwise directed with Judicial Officer, Winona County District Court.

The Minnesota Judicial Branch uses strict security controls for all remote technology when conducting remote hearings.

You must:

- Notify the court if your address, email, or phone number changes.
- Be fully prepared for the remote hearing. If you have exhibits you want the court to see, you must give them to the court before the hearing. Visit <https://www.mncourts.gov/Remote-Hearings.aspx> for more information and options for joining remote hearings, including how to submit exhibits.
- Contact the court at 507-615-5183 if you do not have access to the internet, or are unable to connect by video and audio.

To join by internet:

1. Type <https://zoomgov.com/join> in your browser's address bar.
2. Enter the **Meeting ID and Meeting Passcode (if asked):**

Meeting ID: 161 324 7778

Passcode: 531119

3. Update your name by clicking on your profile picture. If you are representing a party, add your role to your name, for example, John Smith, Attorney for Defendant.
4. Click the **Join Audio** icon in the lower left-hand corner of your screen.
5. Click **Share Video**.

To join by telephone (if you are unable to join by internet):

Be sure you know how to mute your phone when you are not speaking and unmute it again to speak.

1. Call Toll-Free: 1-833-568-8864
2. Enter the Meeting ID and Meeting Passcode:

Meeting ID: 161 324 7778

Passcode: 531119

Para obtener más información y conocer las opciones para participar en audiencias remotas, incluido cómo enviar pruebas, visite www.mncourts.gov/Remote-Hearings.

Booqo www.mncourts.gov/Remote-Hearings oo ka eego faahfaahin iyo siyaabaha aad uga qeybgeli karto dacwad-dhageysi ah fogaan-arag, iyo sida aad u soo gudbineyso wixii caddeymo ah.

You are required to appear at this hearing or file the above documents(s) at least 10 days prior to the hearing date with the Winona District Court at the address below. Continuances will be granted for exceptional circumstances only.

Failure to file the document(s) or appear will result in the issuance of an Order to Show Cause. If an Order to Show Cause is issued against you, it could lead to a finding of contempt of court which might result in your removal as a Guardian/Conservator, you may be fined or a warrant issued for your arrest.

If you are a Conservator, the financial reports must be filed online using MyMNConservator (MMC). Information can be found at www.mncourts.gov/conservators.

If you are a Guardian, the required reports must be completed and filed with the court. While not a requirement, you are strongly encouraged to use the MyMNGuardian (MMG) application to create and file the annual reports (see <http://www.mncourts.gov/Help-Topics/MyMNGuardian.aspx>). Forms can also be found at www.mncourts.gov/forms. You may file them by paper, or sign up for the courts' e-filing system and file these and future reports electronically. Information on e-service can be found at <http://www.mncourts.gov/efile>.

Dated: September 21, 2023

Becky Brandt
Court Administrator
Winona County District Court
171 West Third Street
Winona MN 55987
507-615-5183